



## GUIDELINES FOR LECTORS

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1. Lectors are requested to dress in a manner that is appropriate to this special ministry; i.e., men in coat and tie and women in modest dresses and pantsuits. Please do not wear shoes that are strapless; i.e. clogs, etc.
2. Please be prepared and review your readings. You may want to use the Workbook for Lectors for proper pronunciation of words/names.
3. Please arrive **15 minutes** before your scheduled Mass and sign-in on the list in the sacristy. This allows the priest to know that the assigned Lector is present. If you cannot make your assigned Mass, please find a replacement.
4. The Lectionary (red book) should be on the counter in the sacristy for your review. Please place it on the ambo when you go out to be seated.
5. If a Deacon is not present for the Mass, please review the Prayers of the Faithful and make sure that they are placed on the shelf at the ambo.
6. Take your seat for Mass to begin. After the Opening Prayer proceed to the front of the sanctuary and make a simple bow, then move to ambo to proclaim the First Reading. Remember: Read slowly and project your voice; pause after periods; try to make eye contact; at the end of the Reading pause for a few seconds and say “The Word of the Lord.” After the Responsorial Psalm, move to the ambo to proclaim the second Reading. After you finish the second Reading, descend the steps, turn to face the sanctuary, and make a simple bow and return to your seat.
7. When a Deacon is present, we generally use the Book of Gospels. If this is the case, please place the Lectionary on the shelf at the ambo when you have finished proclaiming the second Reading.
8. If a Deacon is not present, move to the ambo to be in place before the ending of the Profession of Faith for the General Intercessions.
9. After Mass ends, the Lector should bring the Lectionary and any other books/folders to the sacristy.
10. Please note: According the General Instruction of the Roman Missal and Archdiocesan guidelines, liturgical ministers should serve in one capacity only (i.e. EMOHC or Lector) unless a special need arises.